

**Called to Order:** 6:01 pm

**In Attendance:**

- Lisa Borrelli Dorn, Chair
- Leeann Foster, Commission Liaison
- Kiersten Lane
- Catherine Schilken
- Robert Taylor
- Mark Trumbull
- Robyn Vittek, Acting Staff Liaison

**Absent:**

- Dana Hackley, Vice-Chair
- Matt Foreman

**Citizens' Comments:**

None

**Nov. 2019 Minutes:**

Motion: Taylor  
Second: Trumbull  
Approved – No Changes

**Chair Report - Lisa Borrelli Dorn:**

Resident's Academy kicks off on Thursday, Jan. 9.

Dorn is in talks with Police Chief Aaron Lauth re: the Coffee with a Cop program.

**Commission Liaison's Report – Leeann Foster**

Foster introduced herself to the board. She is also serving on the Pension; MRTSA; Library; Equal Opportunity; and Outreach, Teen, and Family Services Boards as part of her commission responsibilities.

Foster would like to promote more diversity in the municipality during her term, including amongst the staff and board volunteers.

**Staff Liaison's Report – Robyn Vittek:**

The Learning Lab space will be ready in time to host the Resident's Academy participants on January 23, though the room will not be 100% complete. There are still a few items to be installed, including a divider wall that will allow for the 592 sq. ft. space to be split into two smaller rooms.

The library will host "An Evening with Laura Lippman" on Monday, April 20 at 7 pm in the Mellon Middle School auditorium as part of the MLPL Speaker Series.

The "Brews for a Chili Night X" fundraiser sold out in eight days and promises to be another successful event.

**PIO Report – Laura Lilley (via email):**

The communications consultant has presented her report to one of the commissioners. It should be released to the rest of the committee soon and then presented to the rest of the commission.

**Continuing Business:****Community Service Award – Taylor**

**Action Item:** Need New Committee Chair – RT motions for Mark Trumbull as Chair of Community Service Award Committee effective immediately.

- Second - Lane; approval unanimous
- Committee
  - Mark Trumbull (Chair)
  - Kiersten Lane
  - Robert Taylor (until 3/31/20)

**Resident's Academy - Schilken**

- Schedule set
- New Locations
- 30+ attendees plus waitlist

**Strategic Planning - Trumbull**

(See accompanying handout entitled "11.13.19 Trumbull – CRB Strategic Plan Discussion")

- Goals have been met
  - Have not completed "Measuring Success" checklist
- LBD – we measure success, but not overtly
- RT – three new members to the board in March – wait for their ideas
- Add to April Agenda – Planning Session

**New Business**

Taylor – Logos for CRB to brand programs (such as Resident's Academy) and increase awareness.

- Two designs were offered
- MT: Need to decide what we want to represent
- Get PIO/Laura Lilley's Input

Attendees introduced themselves to Leeann Foster in Round Robin.

**Adjournment:** 6:58 pm

Motion: Trumbull  
Second: Lane

**Next Meeting:** February 12, 2020  
Meeting Room C